

INVITATION TO BID

**Roof Repair
Curry County Fairgrounds Agriculture Building
600 South Norris Street
Clovis, NM 88101**

Invitation to Bid No. 2013/14-15

**Submittal Deadline:
Wednesday, June 25, 2014 at 2:30 p.m.**

**Mail bids to the following address:
Curry County Administration
700 N. Main Street, Suite 10
Clovis, NM 88101
Attn: Purchasing Department**

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On behalf of the Board of Curry County Commissioners and pursuant to and in compliance with the NM State Procurement Code, Curry County hereby invites competitive sealed bids for roof repair on Fairgrounds Agriculture Building. Sealed bids will be accepted until the date specified. Opening will take place at the Curry County Courthouse Administration office, located at 700 N. Main, Clovis, New Mexico 88101, in the County Courthouse Conference room (across from County Manager's Office).

The Board of Curry County Commissioners reserves the right to reject any and all bids, to accept the bid which in its judgment is most suitable and in the County's best interest, to be the sole interpreter of the intent of any clauses of the specifications and the sole judge as to whether an offer complies with specifications.

IMPORTANT:

BIDS ARE DUE BY WEDNESDAY, JUNE 25, 2014 AT 2:30 P.M.

Bids must be submitted in a sealed envelope that is clearly marked

"Bid No. 2013/14-15 – Do Not Open"

The words "**SEALED BID**" along with the **BIDDER'S NAME AND ADDRESS AS WELL AS THE BID NUMBER AND TITLE MUST** appear clearly on the outside sealed envelope or package of all bids.

GENERAL CONDITIONS:

1. Bid Forms: Bids shall be submitted only on the bid forms provided by the County. The bidder shall submit one copy signed and sealed. Bidders must complete Bid Forms 1, 2 and 3 attached hereto.
2. Bids Binding sixty (60) days: All bids submitted shall be binding for sixty (60) calendar days following bid opening date, unless the bidder(s), upon request of the County Manager, agrees to an extension.
3. Payment Terms: Payment shall be made net thirty (30) days from invoice date after receipt of goods/services unless otherwise specified on bid form or as otherwise agreed by both parties. All invoices shall be submitted directly to the Curry County Finance Department at 700 N. Main, Suite 10, Clovis, NM 88101. Contractor must have submitted a completed W9 form on file with the County prior to any payments being issued.

For all purchases made by Credit Card, standard payments are usually made within 3-5 business days. All purchases made by credit card require a receipt. Invoices shall not be submitted separately if payment is made with credit card. Curry County shall not pay any fees when utilizing a credit card for payment.

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4. If there is any clarification, problem, ambiguity or question regarding this bid, you must contact the County Manager or designee prior to the bid opening. Clarifications and addenda will be considered prior to the bid opening. Answers provided regarding the bid specifications or bid package MUST be answered by the County Manager or designee. Questions answered by any other person or County official shall be considered completely non-applicable to the legal provisions of this bid, except as specifically authorized by the County Manager.
5. Restrictive Specifications: It is the responsibility of the prospective bidder to review the entire Invitation to Bid (ITB) packet and to notify the purchasing department if the specifications are formulated in a manner which would unnecessarily restrict competition. Any such protest or question regarding the specifications or bidding procedures must be received in the purchasing department not less than seventy-two (72) hours prior to the time set for bid opening.
6. An in-state resident or resident veteran preference will be given to all resident New Mexico businesses that have been issued certification by the State of New Mexico. **To qualify for the preference, the bidder must complete and fill in the New Mexico Bidder's Preference Number on the attached Quotation Sheet and submit a copy of the certificate with the bid.** If you have a question regarding a Resident Business (or Resident Veteran Business) Certification, or wish to be given a number, you may contact the New Mexico State Department of Taxation and Revenue at 505-827-0951. This number is valuable to have as it allows the county to consider your bid at five to ten percent less than the amount submitted, and could mean a difference in award. Please note that this number is NOT your State CRS Number (i.e. 01-503047-004).
7. Bid Forms: All pages included in this Invitation to Bid that are marked Bid Form 1, 2 and 3 must be completed and returned as part of the bid document. All bids must be completed and securely sealed prior to submitting to the purchasing office. No un-sealed, faxed or e-mailed bids are acceptable.
8. Variations: Bidders shall list on a separate sheet of paper any variations from or exceptions to the conditions and specifications of this bid. **This sheet shall be labeled "Exception(s) to Bid Conditions" and shall be included with bid.**
9. Equivalency: The County hereby reserves the right to approve as equivalent, or to reject as not being equivalent, any item the bidder proposes to furnish which contains variations from specification requirements but may comply substantially therewith. Such decisions are strictly at the discretion of the County.

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10. Non-collusion: Bidders, by submitting a signed bid, certify that the accompanying bid or proposal is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under New Mexico or United States law.
11. Non-discrimination: Bidders, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, color, religion, creed, political ideas, sex, national origin, age, marital status or physical or mental disability except where such is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. By signing and submitting a bid, bidder agrees to comply with this paragraph.
12. The State of New Mexico's Procurement Code, Section 13-1-28 through Section 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violations. In addition, the New Mexico Criminal Statutes imposes felony penalties for illegal bribes, gratuities and kickbacks.
13. Curry County reserves the right to reject any bid from a bidder who previously failed to perform properly, or complete on time, contracts of similar nature, or to reject the bid of a bidder who is not in a position to perform such a contract satisfactorily. Such is at the discretion of the County.
14. The successful bidder agrees to protect, defend and save the County, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the County, under this agreement.
15. If a bidder to whom a bid is awarded refuses to accept the award or, fails to deliver in accordance with the contract terms and conditions, the County may, in its discretion, suspend the bidder/contractor for a period of time from entering into any contracts with Curry County.
16. This solicitation is governed by the laws of the State of New Mexico. By signing and submitting a bid, the parties agree that any litigation concerning this bid, request for proposal, limited solicitation, or subsequent contract or purchase order, must be brought in the Ninth Judicial District in and for Curry County, State of New Mexico, and each party shall pay its own costs and attorney fees.
17. The bidder warrants that items offered will conform to the specifications requested, to be fit and sufficient for the purpose manufactured, of good material and workmanship and free from defect. Items offered must be new and unused and of the latest model or manufacture, unless otherwise specified herein by the County.

18. Successful bidder must, in performance of work on this project, agree to fully comply with all applicable federal, state and local laws, rules and regulations.
19. It is the responsibility of the bidder to ensure that any addenda issued related to this Invitation to Bid have been received prior to submitting a bid. The County guarantees that any addenda issued will be distributed and available to every party on the Distribution List for this solicitation. The County will not accept responsibility for addenda not being obtained, and will not guarantee that addenda will be forwarded or available if the original packets were not obtained as directed.

SPECIFIC CONDITIONS

Bids must be received by Wednesday, June 25, 2014 at 2:30 p.m. Mountain Time. Any bids received after 2:30 p.m. will be kept on file unopened and will be opened and considered only in the event that all other bids are unresponsive.

1. **Criteria for Award**: Award shall be based on the lowest responsible bid prices which meet minimum specifications. The Board of Curry County Commissioners reserves the right to reject any or all bids, to waive any technicalities and to accept the bid(s) which in its judgment is most advantageous to the County.
2. **Guaranteed Performance**: The bidder, if awarded a contract as result of this bid, guarantees that the work to be performed and the supplies/materials to be used, will conform with the specifications and requirements in this document. If the County determines any supplies/materials to be non-conforming with specifications and requirements, the vendor agrees to make such changes, adjustments or replacements as are necessary in order to provide a supply/material which meets the requirements at no cost to the County. Failure of the vendor to comply with providing supplies/materials and work performed which meets minimum specifications may result in termination of the award of that item or termination of the contract.
3. **Inspection of Materials**: The County reserves the right to inspect supplies/materials provided by the bidder to determine their quality, fitness and suitability. Inspection of these materials may be conducted whenever the County considers necessary and may occur prior to or after the bid being awarded.
4. **Manufacturer's Information**: The County reserves the right to request manufacturer's information and/or literature clearly describing the item for any item bid. Failure to provide this information may result in rejection of the bid.
5. **Warranties**: Warranties are mandatory on the roof. Metal Roof must have a full twenty-five (25) year manufacturing warranty. The roof will require a full two (2) year contractor workmanship warranty.

SCOPE OF WORK

- 1. Curry County Fairgrounds Agriculture Building, 600 South Norris Street, Clovis, NM 88101.** Remove and replace approximately 4,300 square feet of 24 gauge corrugated metal roofing, 101 linear feet of metal ridge cap, and 200 square feet of corrugated fiberglass roofing. Curry County will choose color.
- A. All bidders must have and must provide in the bid submittal evidence of a New Mexico Contractor's License that would permit them to provide the services set forth in their bid documents.
- B. Each successful bidder must secure any and all necessary permits/permission related to each building before work commences.
- C. With written consent from the New Mexico Construction Industries Division, this building is not required to have engineered drawings. (See attached – Exhibit 1)
- D. Each bidder will furnish color samples for each roof.
- E. Each successful bidder must provide Curry County with proof of general liability insurance in an amount no less than \$1,000,000.00 general liability insurance per occurrence.
- F. This bid requires a five (5) percent bid bond and is not required to have a Wage Determination from the Department of Workforce Solutions.
- G. The work on the Curry County Fairgrounds Agriculture Building must be completed on or before August 2, 2014. The contract between the County and the successful bidder will contain a provision for liquidated damages for each and every day that the work is not completed by August 2, 2014.**
- H. Prior to the acceptance of any completed work, successful bidder will be responsible for properly disposing of any and all trash, building debris and building materials and ensure that any and all nails, screws or other shape objects are removed from the worksite and properly disposed of.
- I. The successful bidder will be required to keep the area around the Agriculture Building free from trash, litter, debris and materials on a daily basis.
- J. The work on the Curry County Fairgrounds Agriculture Building cannot interfere with operations.

PRE-BID CONFERENCE

A mandatory pre-bid conference is scheduled for 9:00 a.m., Monday, June 9, 2014 at the Agriculture Building, 600 S. Norris Street, Clovis, New Mexico. In order to be considered a successful bidder, the bidder, or its representative must appear, sign in and participate in the pre-bid conference. **The successful bidder must have a New Mexico**

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license and they must list the license on the line on the quotation sheet. The Pre-Bid conference will include a viewing of the roof described in the scope of work listed above.

“Specifications as listed may not be accurate and will be responsibility of bidder to verify at the mandatory pre-bid.”

ADDITIONAL REQUIREMENTS

1. Prior to acceptance, Curry County personnel will inspect the location and provide a punch list if appropriate and county will provide the successful bidder with an additional five (5) days to satisfactorily complete any and all items on said punch list.
2. If the successful bidder becomes aware that the description of work will not correct the roof as specified in these bid documents, Contractor shall immediately notify Curry County of the same and, where appropriate, a revision to the contract may be required.

QUOTATION SHEETS

Bidders shall use the attached Quotation Sheet(s) titled “Bid Form” to submit their bids. The Quotation Sheet(s) must be signed. New Mexico Gross Receipts tax will be applied to the entire project since it is a construction project and shall be based by the tax rate of the location where the majority of the work will be completed. To be responsive, all lines and information requested on the Bid Form and Quotation Sheets must be completed.

NEW MEXICO BIDDER'S PREFERENCE

Pursuant to Sections 13-1-21 & 13-4-2 NMSA 1978, and GSD Rule 1.4.1 NMAC, bidders claiming the 5% preference must be certified prior to the bid opening. The number must appear on the Quotation Sheet(s) in the space provided in order to receive the preference.

BID OPENING

Competitive sealed bids will be accepted until **Wednesday, June 25, 2014 at 2:30 p.m.** at the Curry County Administration office, 700 N. Main Street, Clovis, New Mexico. At that time and place, the bids will be publicly opened. Bids should be submitted in a sealed envelope clearly marked: **"Bid No. 2013/14-15- Do Not Open"**.

RESERVATIONS

The Curry County Commission reserves the right to reject any or all bids, to waive any technicalities, to accept in whole or in part such bid or bids as may be deemed in the best interest of the County.

AWARD

The award may be made to the bidder providing a responsive, responsible bid which results in the lowest cost to the County. The award will be made by the Curry County Commission at their next regularly scheduled meeting. Bid prices must be good for sixty

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(60) days after date of award. The undersigned hereby offers to furnish and deliver the products as specified above at the prices and terms there stated, and in strict accordance with the specifications and general conditions of the Invitation to Bid, all of which are made a part of this offer. This offer must be good for at least sixty (60) days subsequent to the bid opening date.

QUESTIONS

Questions regarding the specifications stated within the bid should be directed to Ben Roberts, Construction and Safety Officer at (575)763-6016 or broberts@currycounty.org. Questions regarding the bidding process should be directed to Lance A. Pyle, County Manager at (575)763-6016 or lpyle@currycounty.org.

WE LOOK FORWARD TO YOUR BID SUBMISSION.

IF THERE IS ANY PROBLEM REGARDING THE FOLLOWING BID SPECIFICATIONS OR CONDITIONS THAT WOULD PREVENT YOU FROM SUBMITTING A BID, CONTACT THE PURCHASING DIRECTOR IMMEDIATELY FOR CLARIFICATION OR CONSIDERATION OF AN ADDENDUM.

Bids may be mailed to: Curry County Administration
700 N. Main, Suite 10
Clovis, NM 88101
Attn: Purchasing Department

Or hand/courier-delivered to: Curry County Administration
700 N. Main, Suite 10
Clovis, NM 88101

May be signed for/left with the Administrative Assistant in the Manager's Suite.

*Note: Delivery by hand or courier is highly recommended and encouraged to help ensure bid is received prior to deadline date and time. It is recommended delivery status be verified, if not already confirmed, prior to bid opening.

Lance A. Pyle
County Manager
575-763-6016

BID FORM 1

CURRY COUNTY

ITB NO. 2013/14 – 15 AGRICULTURE BUILDING

TO: Curry County Manager
700 N. Main, Suite 10
Clovis, NM 88101

DATE: _____

The Bidder accepts all of the terms and conditions of the Invitation for Bid and Instructions to Bidders, including without limitation those dealing with the disposition of bid security and other Bidding Documents. This Bid will remain subject to acceptance for sixty (60) days after the day of the Bid opening.

In submitting this Bid, the Bidder represents, as more fully set forth in Agreement, that:

1. The Bidder has familiarized himself with the nature and extent of the bidding documents, work, site, locality and all applicable conditions, laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.
2. Bidder has given the Curry County Manager written notice of any conflicts, errors, or discrepancies that he has discovered in the bidding documents, and the written resolution thereof by the County Manager is acceptable to the Bidder.
3. The bid is genuine and not made in the interest of, or behalf of, any undisclosed person, firm or corporation; the Bidder has not directly or indirectly induced or solicited any Bidder to submit false information; the Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; the Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over the County.
4. Bidder understands that acceptance and formal award of this bid, constitutes a complete and binding contract for items and services as specified.

Bidder initial: _____

Date: _____

BID FORM 2
QUOTATION SHEET FOR AGRICULTURE BUILDING

Cost of Materials: _____

Cost of Labor: _____

Gross Receipts Tax: _____

Total Project Cost: _____

Expected date to begin project: _____

Number of days to complete project: _____

Firm submitting bid: _____

Address: _____

Telephone: _____

New Mexico Contractor's License Number: _____

New Mexico Bidder's Preference Number: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

BID FORM 3

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to Chapter 81, Laws of 2006, any prospective contractor seeking to enter into a contract with any state agency or local public body must file this form with the state agency or local public body. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign Contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official’s behalf for the purpose of electing the official to either statewide or local office.

“Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, not does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

“Contract” means any agreement for the procurement of items of tangible personal property, services, professional services, or construction.

“Family member” means spouse, father, mother, child, father-in-law, mother-in-law, daughter,-in-law or son-in-law.

“Pendency of the procurement process” means the time period commencing with the public notice of the request for proposals and ending with the award of the contractor or the cancellation of the request for proposals.

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“Person” means any corporation, partnership, individual, joint venture, association or any other private legal entity.

“Prospective contractor” means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a purchase contract.

“Representative of a prospective contractor” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____

NAME

Signature

Date

Title (position)

-OR-

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature

Date

Title (position)

Lance Pyle

From: Spears, Leon <LSpears@cl-na.com>
Sent: Tuesday, April 29, 2014 4:20 PM
To: Darlene Salazar
Cc: Robin Martinez; Ben Roberts; Lance Pyle
Subject: Fwd: Curry County New Mexico - Roof Replacements
Attachments: image001.png

All: Please see email below from Mr. Lucero, CID with approval for waiver. Let me know if there any questions.

Sent from my iPhone

Thanks,
M. Leon Spears, Jr.
National General Adjuster
Cunningham Lindsey
239 Katherine Drive, Suite A
Flowood, MS 39232
O: (601) 519-4169
C: (601) 497-4897
F: (601) 510-9165
LSpears@cl-na.com<<mailto:LSpears@cl-na.com>>

Begin forwarded message:

From: "Lucero, Richard, RLD" <Richard.Lucero@state.nm.us<<mailto:Richard.Lucero@state.nm.us>>>
Date: April 29, 2014 at 5:00:12 PM CDT
To: "Spears, Leon" <LSpears@cl-na.com<<mailto:LSpears@cl-na.com>>>
Subject: Curry County New Mexico - Roof Replacements

Mr. Spears,
Per our discussion on roof replacements, you are not required to have engineered drawings along as we have no structural issues, And you indicated that you were going to go to the deck I see no problem.

Thank you
Rick

Richard D. Lucero
Plans and Permitting Manager
Architectural Compliance Officer
Construction Industries Division
Regulation and Licensing Department
Office (505) 222-9816
Cell (505) 660-3752

richard.lucero@state.nm.us<<mailto:richard.lucero@state.nm.us>>

[cid:image001.png@01CF63C0.C352D510]

(Confidentiality Notice: This e-mail, including all attachments is for the sole use of the intended recipient[s] and may contain confidential and/or privileged information. Any unauthorized use, copying, disclosure or distribution is prohibited, unless specifically provided under New Mexico Inspection of Public Records Act. If you are not the intended recipient, please contact the sender at once and destroy all copies of this message).

Lance Pyle

From: Darlene Salazar <dsalazar@nmcounties.org>
Sent: Tuesday, April 29, 2014 5:03 PM
To: Lance Pyle (Managers' Chair)
Subject: FW: Curry County New Mexico - Roof Replacements

From: Spears, Leon [mailto:LSpears@cl-na.com]
Sent: Friday, April 11, 2014 10:10 AM
To: richard.lucero@state.nm.us
Cc: dsalazar@nmcounties.org; Robin Martinez (rmartinez@nmcounties.org)
Subject: Curry County New Mexico - Roof Replacements

Mr. Lucero:

Please recall our telephone conversation yesterday concerning the roof replacements at Curry County New Mexico for damages resulting from the July 2, 2013 and August 15, 2013 hail storms. We have fourteen buildings where the roof was damaged to the point that the roof coverings will require replacement. We are seeking written permission to proceed with securing contractor bids on the roof replacements without submitting architect plans and specifications to the CID for approval. The bidding documents will be prepared and bids secured by the Curry County Building Department.

All buildings involved are the property of Curry County New Mexico. None of the roof covering replacements involve replacement or alterations to the roof decking or framing systems. The roofs will be replaced down to the decking, where applicable. Five of the buildings have metal roof systems mechanically attached to purlins. The metal roofs are corrugated metal panels over open wall livestock barns at the county fairgrounds. I have provided below the requested information on each building involved including the name of the building, address, roof type, roof size and a summary of the scope of work. All roofs will be replaced with the exact type of roof system that currently exist or with equal like kind & quality.

The following buildings are located at the County Fairgrounds and are open wall livestock barns. The fasteners and damaged 24 gauge corrugated metal roof panels will be removed from the purlins and replaced with new. There is no underlying decking.

Building:	Location:	Roof Typ
Livestock Bldg. (12) Horse Barn	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me
Livestock Bldg. (13) Poultry Barn	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me
Livestock Bldg. (14) Sheep Barn	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me
Livestock Bldg. (15) Cattle Barn	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me
Livestock Bldg. (16) Swine Barn	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me
Agriculture Building (9)	Fairgrounds, 600 South Norris St., Clovis, NM	Corrugated Me

The following buildings are located at the County Fairgrounds and are enclosed wall buildings. The 15lb felt and damaged 20yr composition fiberglass shingles will be removed from the wood decking and replaced with new. All replacement of roof covering is above the decking and roof framing system.

Building:	Location:	Roof Ty
Fair Office (2)	Fairgrounds, 600 South Norris St., Clovis, NM	Fiberglass S
Restroom Building (3)	Fairgrounds, 600 South Norris St., Clovis, NM	Fiberglass S
Ticket Booth 1	Fairgrounds, 600 South Norris St., Clovis, NM	Fiberglass S
Ticket Booth 2	Fairgrounds, 600 South Norris St., Clovis, NM	Fiberglass S

The following building is located at the County Fairgrounds and is an enclosed wall building. The 15lb felt and cedar wood shake roof will be removed from the wood decking and replaced with new. All replacement of roof covering is above the decking and roof framing system.

Building:	Location:	Roof Ty
Old House	Fairgrounds, 600 South Norris St., Clovis, NM	Wood Shakes/SI

The following building is located in downtown Clovis, NM. The 3 Ply Built-up roof system will be replaced including the underlying insulation board. The replacement includes all roofing above the decking. All replacement of roof covering is above the decking and roof framing system.

Building:	Location:	Roof Ty
Women's Detention Center	820 North Main St., Clovis, NM	Built-up 3 P

The following building is located in downtown Clovis, NM. The fasteners and standing seam metal roof panels will be removed from the wood decking and replaced with new. All replacement of roof covering is above the decking and roof framing system.

Building:	Location:	Roof Ty
Melrose Health Clinic	120 North Main St., Clovis, NM	Metal Standing

The following building is located at the County Fairgrounds and is an enclosed wall building. The exiting spray on Polyurethane Foam will be removed and new Polyurethane Foam applied. The Polyurethane Foam is currently applied on a metal roof deck, which will not be altered in any way.

Building:	Location:	Roof Ty
Home and Fine Arts (10)	Fairgrounds, 600 South Norris St., Clovis, NM	Spray Polyuret

Please call me if you have any questions. We appreciate your help in this matter.

Thanks,

Leon

**M. Leon Spears, Jr., RPA
National General Adjuster
International & Executive Loss Adjusting**



Cunningham Lindsey
239 Katherine Drive, Suite A
Flowood, MS 39232
Telephone: (601) 519-4169
Cell: (601) 497-4897
FAX: (601) 510-9165
Email: lspears@cl-na.com
www.cunninghamlindsey.com

Please consider the environment and only print this email if absolutely necessary.

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