



Curry County Administration
417 Gidding Street, Suite 100
Clovis, NM 88101
Phone: 575-763-6016
Website: www.currycounty.org

CANNABIS ESTABLISHMENT PERMIT APPLICATION

For purposes of this Application, the individual submitting the Application must be the partner, manager or director of any legal entity or the owner or manager of any noncorporate entity. Name of individual owner or manager of noncorporate entity _____

Business Entity Name: _____

Type of Structure: Corporation LLC Partnership Noncorporate Entity (Explain) Other

1. Applicant must include documentation showing the names, addresses, email, contact information of the majority of those individuals or other entities which own a majority of the interest in the corporation, Limited Liability Company (LLC), or any other legal entity other than an individual.
2. If the applicant is an LLC, provide the names, addresses and contact information for any and all persons or entities who has, holds, or own any interest in the entity and the name and address of the registered agent in New Mexico sufficient for service of process.
3. If the applicant is a Corporation or an LLC, the applicant must include the name and address of the registered agent in New Mexico sufficient for service of process, the name of the director(s) and/or the managing member(s), together with residence address, birthdate of each member(s) or shareholder(s) in the entity and each officer(s), director(s) or member(s) of the entity.
4. The LLC, Corporation or other legal entity shall provide a certificate of good standing from the New Mexico Secretary of State's Office as of the date of the application.

The following information must also be provided:

1. NM Tax ID# _____

2. Federal Tax ID# _____

3. Copy of current license issued by the State of New Mexico to operate a cannabis facility must be attached.

4. **Facility Address:** _____

City: _____ Zip Code _____

5. **Mailing Address:** _____

City: _____ State: _____ Zip Code _____

6. **Primary Contact Name:** _____

Phone: _____ Email: _____

Position and/or relationship to applicant: _____

Date of Birth: _____

7. **Property:** Owned Real Estate Contract Leased Rented

Name of Property Owner(s) _____

Legal description: _____

UPC #: _____

Phone #: _____ Email: _____

Expiration Date of Lease (if applicable): _____

Special Use Permit: Case # _____

8. **Type of Cannabis Establishments (check any/all that apply):**

- | | |
|---|---|
| <input type="checkbox"/> Cannabis testing laboratory | <input type="checkbox"/> Vertically integrated cannabis establishment |
| <input type="checkbox"/> Cannabis manufacturer | <input type="checkbox"/> Cannabis producer microbusiness |
| <input type="checkbox"/> Cannabis producer | <input type="checkbox"/> Integrated cannabis microbusiness |
| <input type="checkbox"/> Cannabis retailer | <input type="checkbox"/> Cannabis consumption area |
| <input type="checkbox"/> Cannabis research laboratory | |

9. Operation Hours for each day of the week: _____

10. **Development Plan:**

Each applicant shall provide a development plan which shall include at a minimum the following:

1. A site plan that includes the number, type, size and specific purpose of any and all proposed structures on the site together with a parking plan showing sufficient/adequate parking for the size of the business and a lighting plan showing placement of lights for entrance and exit from the business. An example site plan is attached is hereto and incorporated into this Application as though set forth in full.
2. A lighting plan showing the location of any and all outdoor lights for the business together with a written representation that all said lights are for on premises use only.
3. Height and type of fencing on the property and locations where the fencing will be installed and as well as other security measures. Fencing must be sufficient to comply with Section 6 of Curry County Ordinance #2021-02 Regulating the Time, Place and Manner of Cannabis Sales, Manufacture and Consumption.
4. The application shall also include a list and map of any and all property owners within 1,000 feet of the proposed facility (property line to property line).
5. Engineer plans for new structures (including greenhouse/hoop house) and structures with change of use from original functions (ex: barn to grow house, barn to lab) are required.
6. A document listing all organics and chemicals stored (with quantities) and location on property. Please include all MSD sheets.

Distance requirements from specified uses listed in Section 4, Paragraph H, I and K Curry County Ordinance #2021-02 Regulating the Time, Place and Manner of Cannabis Sales, Manufacture and Consumption.

Nearest Cannabis retailers or consumption areas (if applicable): _____(Miles), a scaled site plan (hand drawn or image) detailing, but not limited to, indoor and outdoor use, storage of HAZMAT (including quantities and types) to include organic as well as chemical, distance to property lines, distance between structures, and security fences.

The Development Plan must be submitted with the application to and approved by the Curry County Fire and Safety Director.

Cannabis Producer/Microbusiness Producer:

If the application is for a cannabis producer/microbusiness producer, applicant must provide any and all required documentation of agricultural water rights from the New Mexico State Engineer's Office which must be signed off by a representative of the New Mexico Engineer's Office within 30 days of the date of this application. Applicant shall also provide copies of any and all agricultural water rights documentation, and any other documentation reflecting or supporting the above-described water rights.

11. Permit:

New \$500

Renewal \$250

ALL RENEWALS, REGARDLESS WHEN THE ORIGINAL PERMIT WAS ACQUIRED, MUST BE SUBMITTED TO COUNTY IN FEBRUARY FOR EACH CALENDAR YEAR FOR THE BUSINESS OR INDIVIDUAL THAT THE BUSINESS IS IN OPERATION IN CURRY COUNTY. ANY FAILURE TO OBTAIN A RENEWAL PERMIT WILL RESULT IN A LATE PENALTY OF \$50.00 FOR THE APPLICATION FEE. IN ADDITION, ANY CANNABIS BUSINESS OPERATING IN CURRY COUNTY WITHOUT A VALID PERMIT WILL BE SHUT DOWN BY THE CURRY COUNTY SHERIFF'S OFFICE UNTIL SUCH TIME AS A CURRENT VALID PERMIT IS OBTAINED.

12. **State Approval:** Applicant shall attach to this Application documentation from the State of New Mexico showing that the Applicant's Site Plan as set forth in this Application has been verified and inspected by the State of New Mexico, and a copy of said verification and inspection shall be attached to the Application.

Oath of Application: I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of any agents and/or employees to comply with the provisions of the latest Curry County Ordinance #2021-02 Regulating the Time, Place and Manner of Cannabis Sales, Manufacture and Consumption and the Cannabis Regulation Act which govern my cannabis license.

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

